

SNAP Document Checklist

- Identity: Driver's license, state ID card, U.S. passport, military ID, employee ID
- Proof of your Citizenship, Immigration Status and Age: Birth Certificate, Baptismal, Medical and School Records, Military Records, Court Records
- Legal Immigration Status: Permanent Resident Card (Green Card), I-94 card, or naturalization certificate
- Proof of Identity for your Infant: Birth Certificate or Discharge Paperwork
 - Proof of Dependent Care Expenses: Signed Statement from Caregiver or Receipts of Payments made
- Proof of Social Security Number: Social Security Card, Proof of Application for Social Security Card, Social Security or SSI Benefit Letter, W-2 Form
- Proof of Residency/Shelter, and Utility Expense: Lease, Rent Receipts, Mortgage Payment Book, Statement from Landlord, Utility Bills (Water, Sewer, Electric, Gas, Phone, Homeowners Insurance)
- Proof of Assets/Financial Holdings: Bank Statements, Record of Stocks, Bonds, Annuities, Trust Funds, recreational vehicles, any other assets
- Vehicles: Vehicle Registration, Title, Statement of Value from Car Dealership (All vehicles used for household transportation are exempt from assets)
- Life Insurance: Insurance Policies, Statements, and Payment Books
- Proof of ALL sources of Income
 - Earned: Pay stubs for the last 30 days, Employer Statement of Earnings, Self-Employment Records, Receipts of Income and Business Expenses
 - Unearned and Lump Sum Income: Letter of Entitlement, Claim Numbers, County Clerk Records, Statement from Payer, Social Security Income, Social Security Disability Income, Pension, Unemployment Letter
 - Child Support: Court order or payment record from another state
 - Self-Employment Income: Most recent tax forms.
- If age 60+, copy of medical receipts/expenses (paid and unpaid bills for: medical, dental, and mental healthcare that are greater than \$35, not covered by insurance.
 - It is highly recommended to bring in a printout of what medical expenses you've paid for, and your insurance has paid for over the last 12 months.